



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

DIVISION ADVISORY NO. 030, s. 2021
March 4, 2021

In reference to the Unnumbered Memorandum entitled Orientation on Safety Protocols in the Workplace issued by the Division Office, this advisory is issued for the information of Assistant Schools Division Superintendents, CID Chief, SGOD Chief, Section Heads, Public Schools District Supervisors and School Heads, All Other Concerned

DECONTAMINATION/DISINFECTION OF SDO QUEZON

To ensure the safety and well-being of the employees and stakeholders, notice is hereby given to the public that the Schools Division of Quezon **shall conduct a decontamination/disinfection** of the entire office on **March 12, 2021, (Friday) from 8:00am to 5:00pm**. As part of our Safety Measure during the period of State of Emergency due to Pandemic.

This shall include the cleaning and disinfection of every unit, equipments and other facilities following the standard enunciated in the existing protocols and guidelines.

Office transactions during the decontamination/disinfection, shall be catered online or via phone call.

Please be guided accordingly.

ELIAS A. ALICAYA JR.,
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Admamf03/04/2021

DEPEDQUEZON-TM-SDS-04-011-003



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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Date/Time: 3/4/2021
By: Rommel
Ref. no. DA 030, S. 2021



DepEd – DIVISION OF QUEZON

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Registration Number:
QAC/R63/0216

UNNUMBERED MEMORANDUM

TO: Assistant Schools Division Superintendents, CID Chief, SGOD Chief, Unit/Section Heads, Education Program Supervisors, Division Personnel and All Others Concerned

FROM: CATHERINE P. TALAVERA, CESO V
Schools Division Superintendent

SUBJECT: Orientation on Safety Protocols in the Workplace

DATE : May 20, 2020

This office will conduct an orientation on Safety Protocols in the Workplace in accordance with the minimum health standards set by the Department of Health in all sectors. The orientation aims to provide information in ensuring personnel are guided on the implementation of the non-pharmaceutical interventions (NPIs) as minimum public health standards to help in mitigating the threat of COVID-19, be prepared in facing the work scenario and be guided with standards for the new normal in the workplace.

Relevant to this, listed below are the scheduled sessions and participants for the said activity. There will be a two (2) group sessions with a minimum of ten (10) participants as recommended by the IATF, in compliance with the set precautionary measures on physical distancing. All Unit/Section Heads are advised to designate a Safety Officer who will be in-charge for the daily monitoring of each personnel on practices while in the workplace. The participants will be provided with the following knowledge and skills on **Infectious Control and Prevention (IPC) for COVID-19 Basic Info** on :

- Epidemiology of COVID-19
- Understand the role Infection Prevention and Control (IPC) plays in preventing the spread of COVID-19
- Rational Use of PPE on COVID-19
- Understand the cleaning and disinfection protocols that need to be implemented in all settings

The orientation will be conducted at the Training Center and at the Library Hub. This two (2) sessions will start at 9:00 am- 12 in the morning and at 1:00 – 4:00 in the afternoon on May 22-29, 2020. It is expected that all participants shall observed the precautionary measures such as physical distancing and wearing of face mask. Please see attached list of participants for your reference.

Immediate and wide dissemination of this Memorandum is earnestly desired.

DEPEDQUEZON-TM-SDS-04-010-002

Email address: quezon@deped.gov.ph

Comments: Txt HELEN – 09178902327 (Smart/Sun/TalknTxt) 2327 (Globe and TM)

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DEPED - QUEZON
ICT UNIT

U P L O A D E D

Date/Time: MAY 21, 2020

By: Cristell 5:00 P.M.

Ref. No.: UM 106, s. 2020